

## **LEICESTERSHIRE SAFER COMMUNITIES STRATEGY BOARD**

**4 SEPTEMBER 2017**

### **LSCSB UPDATED TERMS OF REFERENCE**

#### **Background**

1. The Terms of Reference (TOR) for the Leicestershire Safer Communities Strategy Board were last updated March 2011. The purpose of this paper is to present the Board with an updated and refreshed version for consideration (see Appendix 1).

#### **Notable Developments**

2. The content has been streamlined and more specifically, reference to named individuals has been removed to eliminate the need for amendments attributable purely to changes in membership.

#### **Recommendations for the Board**

3. The Board note the content of this report and
4. The Board approves the re-drafted TOR.

#### **Officers to Contact**

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## **LEICESTERSHIRE SAFER COMMUNITIES STRATEGY BOARD**

### **Terms of Reference and Membership**

#### **1. Purpose**

The Leicestershire Safer Communities Strategy Board (LSCSB) will oversee and co-ordinate the implementation and delivery of Leicestershire community safety priorities including coordination of the Police and Crime Plan.

The priorities include, reducing re-offending and substance-related crime and disorder, protecting those considered to be most vulnerable in the community, reducing anti-social behaviour and increasing public confidence in local crime and disorder services.

The board will lead the strategic approach to Safer Communities in Leicestershire County and encourage agencies and partnerships to work jointly and collaboratively. The board will also where appropriate encourage sharing of resources, in order to deliver Safer Communities common priorities and statutory responsibilities/duties, for example in relation to Domestic Homicide Reviews (DHR's) and 'PREVENT'.

#### **2. Role and Responsibilities**

- To provide strategic leadership in delivering Safer Communities priorities across Leicestershire.
- To develop joint approaches to community safety and encourage collaborative working across agencies and partnerships in Leicestershire.
- To facilitate greater alignment between Community Safety Partnerships and other bodies and structures with community safety responsibilities, including the work of the Substance Misuse Board Safeguarding Board and Health & Well-being Board.

#### **3. Membership of the Board**

The Board comprises representatives from the County Council, each of the seven District Community Safety Partnerships, the OPCC, the Leicestershire Police Local Policing Directorate, Leicestershire County and Rutland PCT, the Probation Trust and Combined Fire Authority.

Current membership of the Leicestershire Safer Communities Strategy Board (the Board) is attached at Appendix 'A'.

#### **4. Substitute Members**

Substitute members may be nominated as follows, for -

The County Council's Cabinet Lead Member, another elected member from that Authority.

The CSP Strategy Groups - any other member of that CSP Strategy Group (not necessarily an elected member).

Leicestershire Police, any other appropriate officer.

Leicestershire Fire and Rescue Service, any other member of that authority.

The Providers of Probation Services, any other appropriate officer.

The Leicestershire CCGs, any other appropriate officer.

The Substance Misuse Board Chairman, any other member of that Board.

The County Council Assistant Director Education and Early Help, any other appropriate officer.

#### **5. Operational Arrangements**

The Board will meet at least quarterly.

The Board will elect a Chairman and Vice-Chairman annually.

The quorum for meetings of the Board will be a minimum of 6 members, this to include representatives from a minimum of 3 different partner agencies.

The Board may co-opt additional members when required in order to help progress specific areas of work.

The work of the Board will be supported by a Senior Officer Group and secretariat support will be provided by Leicestershire County Council's Democratic Services section.

#### **6. Voting by the Board**

In accordance with the Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007 (as amended in 2011) voting on Community Safety Agreement is limited to the responsible authorities as identified in Section 5 of the Crime and Disorder Act 1998, who are represented on the Board.

These representatives are identified by an asterisk in the Table at Appendix 'A'. On all other matters all members of the Board are entitled to vote.

## 7. **Senior Officer Group**

The Senior Officer Group (SOG) will -

- support the work of Board, as outlined in the above Terms of Reference
- develop the agenda and prepare papers for all Board meetings
- take forward actions from Board meetings

## LSCSB Membership

### **Representing**

Leicestershire County Council Cabinet Lead Member\*

Community Safety Partnerships (1 elected member representative per district area)

Blaby\*

Charnwood\*

Harborough\*

Hinckley and Bosworth\*

Melton\*

North West Leicestershire\*

Oadby and Wigston\*

Rutland CC

Leicestershire Police \*

Police & Crime Commissioner

Leics. Fire & Rescue Service

The Fire Authority\*

West Leicestershire CCG & East Leicestershire CCG

Providers of Probation Services – National Probation Service & Community Rehabilitation Company

Public Health

County Council Assistant Director, Education and Early Help \*

*\*members entitled to vote on the Community Safety Agreement (see 'Voting by the Board' at section 6)*